

# REAPPOINTMENT APPLICATION AS QUALIFIED MEDICAL EVALUATOR

Administrative Director  
 Division of Workers' Compensation - Medical Unit  
 P.O. Box 71010  
 Oakland, CA 94612

## BLOCK 1 (FOR ALL APPLICANTS)

**PLEASE TYPE OR PRINT LEGIBLY**

*Please list your primary location. DO NOT USE P.O. BOX. Additional locations may be added when your fee assessment is paid.*

LAST NAME	FIRST NAME	MI	JR/SR

BUSINESS ADDRESS (WHERE QME EVALUATIONS WILL TAKE PLACE)	CITY	ZIP	+	4

MAILING ADDRESS FOR CORRESPONDENCE, IF DIFFERENT	CITY	ZIP	+	4

BUSINESS PHONE (AREA CODE)	BUSINESS EMAIL (OPTIONAL)	CAL. PROFESSIONAL LICENSE NUMBER	EXPIRATION (MM/YY)

**PROCEED TO BLOCK 2**

## BLOCK 2 (FOR M.D.'s AND D.O.'s ONLY)

**NOTE: APPLICANT MUST MEET ONE OF THE FOLLOWING REQUIREMENTS**

- |  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| 1) I am board certified in the specialty for which I am applying to become a QME by a board recognized by the Administrative Director and the Medical Board of California or the Osteopathic Medical Board of California. Date board certification expires, if applicable: _____. (If you became board certified after your last QME application, you must attach a copy of the certificate of board certification.) | <input type="checkbox"/> | <input type="checkbox"/> |
| 2) I have completed the minimum requirements as defined by a specialty board recognized by the Administrative Director for postgraduate training in the specialty at an institution recognized by the ACGME or the American Osteopathic Association on _____. (Date Completed.)  | <input type="checkbox"/> | <input type="checkbox"/> |
| 3) I was an active qualified medical evaluator on June 30, 2000.   | <input type="checkbox"/> | <input type="checkbox"/> |
| 4) I have qualifications that the Administrative Director and the Medical Board of California, or the Osteopathic Medical Board of California, both deem to be equivalent to board certification in a specialty. (Please submit supporting documentation.)   | <input type="checkbox"/> | <input type="checkbox"/> |

**SUBMIT SUPPORTING DOCUMENTATION and PROCEED TO BLOCK 3**

**BLOCK 3 (FOR ALL APPLICANTS)**

**NOTE: APPLICANT MUST MEET ONE OF THE FOLLOWING REQUIREMENTS**

**Check One**

- 1) I devote at least one-third of my total practice time to providing direct medical treatment ("Direct Medical Treatment" is that special phase of the physician-patient relationship during which the physician: (a) attempts to clinically diagnose and to alter or modify the expression of a non-industrial illness, injury or pathological condition; or (b) attempts to cure or relieve the effects of an industrial injury.)
- 2) I have served as an Agreed Medical Evaluator (AME) on eight (8) or more occasions in the 12 months prior to submitting this application. (Submit documentation of 8 AMEs, i.e. AME cover letters, first page of reports or a sworn statement made under penalty of perjury.)
- 3) I am currently a salaried faculty member at an accredited university or college. I have a current license to practice as a physician and have been engaged in teaching, lecturing, published writing or medical research at that university or college in my area of specialty for not less than one-third of my professional time. My practice in the three consecutive years immediately preceding the time of application was not devoted solely to the forensic evaluation of disability. (Please submit evidence of your faculty appointment.)
- 4) I am retired from active practice. I have a minimum of 25 years' experience in practice as a physician and, currently, I practice fewer than 10 hours per week on direct medical treatment as a physician. My practice in the three consecutive years immediately preceding the time of reappointment was not devoted solely to the forensic evaluation of disability.
- 5) I am retired from active practice due to a documented medical or physical disability as defined by Government Code §12926 and currently practicing in my specialty fewer than 10 hours per week. I have 10 years' experience in workers' compensation medical issues as a physician. My practice in the three consecutive years immediately preceding the time of application was not devoted solely to the forensic evaluation of disability. (Please submit medical documentation of your disability.)

**SUBMIT SUPPORTING DOCUMENTAION and PROCEED TO BLOCK 4**

**BLOCK 4 (FOR ALL APPLICANTS)**

PLEASE INDICATE SPECIALTY(IES) FOR WHICH YOU ARE APPLYING TO DO QME EXAMS. (PLEASE USE SPECIALTY CODE LIST ATTACHED TO THIS FORM.)

Professional practice specialty code	Professional practice specialty code	Professional practice specialty code

**PROCEED TO BLOCK 5**

**BLOCK 5 (FOR ALL APPLICANTS)**

Affirmations: *(Initialing each box affirms that you have read and agree to each of the statements. Do not initial if your statement is untrue; attach explanation on separate piece of paper. I understand that in such cases I may be subject to disciplinary action by the Administrative Director.)*

**INITIAL  
EACH BOX**

**A. License Status and Convictions (Present and past)**

My license to practice medicine is active and is neither restricted nor encumbered by suspension, interim suspension or probation. I certify that I have not been convicted of either a misdemeanor or felony related to my practice or for a crime of moral turpitude.

**B. License Status and Convictions (Future changes)**

I agree to notify the Administrative Director if my license to practice medicine is placed on suspension, interim suspension, probation or is restricted by my licensing agency. I further agree to notify the Administrative Director if I am convicted of a misdemeanor or felony related to my practice or a crime of moral turpitude. I understand that the Administrative Director may take disciplinary action or may deny my application for reappointment if my license is on probation with my licensing authority.

**C. Referrals, Specified Financial Interests, Other Prohibited Activities**

I agree that I shall abide by all Administrative Director regulations. I have read and understand Labor Code Sections 139.3 and 139.31. I agree that I shall abide by all their provisions. I will not refer patients to facilities in which I or my family members have a financial interest, except as permitted by law. I agree I shall not offer, deliver, receive or accept any rebate, refund, commission, preference, patronage, dividend, discount or other consideration, whether in the form of money or otherwise, as compensation or inducement for any referred evaluation or consultation. I agree not to solicit to provide medical treatment to an injured employee for any injury for which I have done a QME evaluation. I have not performed a QME evaluation while not certified by the Administrative Director as a QME. I have accurately and fully reported all specified financial interests that may affect the fairness of QME panels, as required on the attached QME SFI Form 124. I declare I spend five or more hours per week in direct medical treatment (or, for QMEs appointed under the AME, retired or faculty status, in other specified activity) at each location I have listed as a "primary practice" location.

**D. Continuing Education Courses**

List the continuing education courses you have completed within the last 24 months:

<u>Name of Provider</u>	<u>Name of Course</u>	<u>Date(s)</u>	<u>Number of Credits</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Verification**

I have used all reasonable diligence in preparing and completing this application. I have reviewed this completed application and to the best of my knowledge the information contained herein and in the attached supporting documentation is true, correct and complete. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. *(Failure to provide truthful information shall result in denial of applicant's reappointment and/or disciplinary action.)*

Executed on \_\_\_\_\_ at \_\_\_\_\_, CA \_\_\_\_\_  
 (MM/DD/YY) County Applicant's Signature

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## A PUBLIC DOCUMENT

PRIVACY NOTICE - The Information Practices Act of 1977 and the Federal Privacy Act require the Administrative Director to provide the following notice to individuals who are asked by a governmental entity to supply information for appointment as a Qualified Medical Evaluator (QME).

The principal purpose for requesting information from QMEs is to administer the QME program within the California workers' compensation system. Additional information may be requested if your application is denied and/or a disciplinary action is taken.

The California Labor Code requires every QME physician to meet certain statutory requirements. Physicians are required by the Labor Code to provide: name; business address/addresses; professional education; training; license number; year entered practice and other requirements deemed necessary by the Administrative Director. It is mandatory to furnish all the appropriate information requested by the Administrative Director. Failure to provide all of the requested information may result in the denial of the application.

As authorized by law, information furnished on this form may be given to: you, upon request; the public, pursuant to the Public Records Act; a governmental entity, when required by state or federal law; to any person, pursuant to a subpoena or court order or pursuant to any other exception in Civil Code § 1798.24.

An individual has a right of access to records containing his/her personal information that are maintained by the Administrative Director. An individual may also amend, correct, or dispute information in such personal records (Civil Code § 1798.34-1798.37).

Requests should be sent to:

Division of Workers' Compensation-Medical Unit  
P.O. Box 71010  
Oakland, CA 94612  
(510) 286-3700 or (800) 794-6900  
Fax: (510) 622-3467

You may request a copy of the Division of Workers' Compensation policy and procedures for inspection of records at the above address. Copies of the procedures and all records are ten cents (\$0.10) per page, payable in advance. (Civil Code § 1798.33).

**For Use on the QME Reappointment Application Form**

**IMPORTANT: PLEASE USE THREE LETTER SPECIALTY CODE WHEN COMPLETING BLOCK 4 OF THE REAPPOINTMENT APPLICATION FORM**

**MD/DO SPECIALTY CODES**

MAI	Allergy & Immunology	MMO	Orthopaedic Surgery - Oncology
MPA	Anesthesiology - Pain Medicine	MTO	Otolaryngology
MDE	Dermatology	MPA	Pain Medicine
MAI	Dermatology - Allergy & Immunology	MHA	Pathology
MEM	Emergency Medicine	MEP	Pediatrics
MTT	Emergency Medicine - Toxicology	MAI	Pediatrics - Allergy & Immunology
MFP	Family Practice	MPR	Physical Medicine & Rehabilitation
MPM	General Preventive Medicine	MPA	Physical Medicine & Rehabilitation – Pain Medicine
MPT	General Preventive Medicine – Toxicology	MPS	Plastic Surgery
MMM	Internal Medicine	MHH	Plastic Surgery - Hand
MAI	Internal Medicine - Allergy & Immunology	MPD	Psychiatry
MMV	Internal Medicine - Cardiovascular Disease	MMO	Radiology - Oncology
MME	Internal Medicine – Endocrinology Diabetes & Metabolism	MSY	Surgery
MMG	Internal Medicine - Gastroenterology	MHH	Surgery - Hand
MMH	Internal Medicine - Hematology	MSG	Surgery - General Vascular
MMI	Internal Medicine - Infectious Disease	MTS	Thoracic Surgery
MMO	Internal Medicine - Medical Oncology	MUU	Urology
MMN	Internal Medicine - Nephrology		
MMP	Internal Medicine - Pulmonary Disease		
MMR	Internal Medicine - Rheumatology		
MPN	Neurology		
MPA	Neurology - Pain Medicine	ACA	Acupuncture
MNS	Neurological Surgery	DCH	Chiropractic
MNB	Neurological Surgery – Spine	DEN	Dentistry
MOG	Obstetrics & Gynecology	OPT	Optometry
MPO	Occupational Medicine	POD	Podiatry
MTT	Occupational Medicine – Toxicology	PSY	Psychology
MOP	Ophthalmology	PSN	Psychology - Clinical Neuropsychology
MOS	Orthopaedic Surgery		
MNB	Orthopaedic Surgery - Spine		
MHH	Orthopaedic Surgery – Hand		

**NON-MD/DO SPECIALTY CODES**

ACA	Acupuncture
DCH	Chiropractic
DEN	Dentistry
OPT	Optometry
POD	Podiatry
PSY	Psychology
PSN	Psychology - Clinical Neuropsychology